

## Southbridge Master Plan Update as of 11/14/17

Task Name	Duration	Start	Finish	Resource Names	% Work Complete
<b>Southbridge Master Plan</b>	<b>986 days</b>	<b>Mon 3/23/15</b>	<b>Mon 12/31/18</b>		<b>62%</b>
<b>Reclaim and Repurpose the River</b>	<b>783 days</b>	<b>Tue 11/17/15</b>	<b>Thu 11/15/18</b>		<b>58%</b>
<b>Meetings with Chip Norton to discuss access to the river</b>	<b>555 days</b>	<b>Tue 11/17/15</b>	<b>Sun 12/31/17</b>	Ron San Angelo, Rosemary Scrivens, Chip Norton	<b>74%</b>
<b>Evaluate possibilities</b>	<b>555 days</b>	<b>Tue 11/17/15</b>	<b>Sun 12/31/17</b>	<b>Chip Norton, Ron San Angelo, Rosemary Scrivens</b>	<b>70%</b>
define specific area for public utilization	1 day	Tue 11/17/15	Tue 11/17/15	Chip Norton, Ron San Angelo, Rosemary Scrivens	100%
Discuss ownership and Insurance issues	1 day	Tue 11/17/15	Tue 11/17/15	Chip Norton, Ron San Angelo, Rosemary Scrivens	100%
Met with Chip Norton to discuss ownership of Land	1 day	Mon 3/23/15	Mon 3/23/15	Chip Norton ,Ron San Angelo	100%
Work with Town Assessor to define specific property	157 days	Wed 4/26/17	Thu 11/30/17	Wil Cournoyer	100%
Chip Norton to approve moving forward with approving the surveying of the property and agree to the land identified.	13 days	Mon 5/1/17	Wed 5/17/17	Chip Norton	100%
Hire Surveyor to map out property for ownership by the town	6 days	Wed 5/17/17	Wed 5/24/17	Consultant, Ron San Angelo	100%
Surveyor to survey property	137 days	Wed 5/24/17	Thu 11/30/17	Sherman & Frydryk LLC	100%
Planning Commission to approve (ANR) Approval not Required)	21 days	Mon 11/9/15	Sun 12/6/15	Ken Comia, Ron San Angelo	33%
Conservation Commission Approval	89 days	Mon 11/30/15	Thu 3/31/16	Ken Comia, Ron San Angelo	0%
Finalize ownership of property with conditions.	144 days	Wed 6/14/17	Sun 12/31/17	Chip Norton, Ron San Angelo, Rob Caprera	30%

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<b>Action Steps</b>	<b>789 days</b>	<b>Mon 11/9/15</b>	<b>Thu 11/15/18</b>		<b>50%</b>
<b>Look for recreation grant opportunities</b>	<b>533 days</b>	<b>Tue 11/17/15</b>	<b>Thu 11/30/17</b>	Ron San Angelo, Rosemary Scrivens, Mindy Ernst Fournier	<b>69%</b>
Urban Agenda Grant Application	1 day	Tue 12/1/15	Tue 12/1/15	Ron San Angelo, Rosemary Scrivens	100%
USDA - Provide information for potential Grant for Waterfront Park	488 days	Fri 12/18/15	Tue 10/31/17	Ron San Angelo, Rosemary Scrivens	100%
Open discussion with Representative Durant and Senator Fattman to explore funding options for waterside park	263 days	Thu 12/31/15	Sat 12/31/16	Representative Durant, Senator Fattman, Ron San Angelo	100%
Search for State Grant opportunities among state and federal agencies.	479 days	Thu 12/31/15	Tue 10/31/17	Representative Durant, Ron San Angelo, Rosemary Scrivens	100%
Develop town funding sources - \$100,000 Free Cash	185 days	Tue 11/17/15	Sun 7/31/16	Town Council, Ron San Angelo, Rosemary Scrivens, Mindy Fournier, Steve Roenfeldt, YMCA	100%
Application for PARC Grant - Submitted By Steven Roenfeldt	1 day	Thu 6/22/17	Thu 6/22/17	Ron San Angelo, Rosemary Scrivens, Melissa Cryan	100%
Grant Announcement - Expected by end of November 2017	539 days	Mon 11/9/15	Thu 11/30/17	Melissa Cryan	0%
<b>Build Waterfront Park</b>	<b>783 days</b>	<b>Tue 11/17/15</b>	<b>Thu 11/15/18</b>		<b>13%</b>
Develop conceptual design document with Engineer	185 days	Tue 11/17/15	Sun 7/31/16	Engineering Company, Heather Blakeley, Ron San Angelo	80%
Develop Detailed Design documents	144 days	Mon 4/30/18	Thu 11/15/18	Ron San Angelo, Heather Blakeley, Consultant	0%
Bring design documents to Conservation Commission and state for approval.	144 days	Mon 4/30/18	Thu 11/15/18	Heather Blakeley, Ron San Angelo, Steve Roenfeldt	0%
Remove fencing	144 days	Mon 4/30/18	Thu 11/15/18	Chip Norton, Heather Blakeley	0%

## Southbridge Master Plan Update as of 11/14/17

Develop walking paths	144 days	Mon 4/30/18	Thu 11/15/18	Heather Blakeley	0%
Purchase benches for seating	144 days	Mon 4/30/18	Thu 11/15/18	Heather Blakeley, Ron San Angelo	0%
Improve and add lighting	144 days	Mon 4/30/18	Thu 11/15/18	Heather Blakeley, Ron San Angelo	0%
Consideration of bandstand or other structures	144 days	Mon 4/30/18	Thu 11/15/18		0%
Discuss river projects - river fires, lights, activities	144 days	Mon 4/30/18	Thu 11/15/18	Chip Norton, Heather Blakeley, Ron San Angelo, Rosemary Scrivens, Steve Roenfeldt, Mark DiFronzo	0%
<b>Retain existing and recruit new business</b>	<b>879 days</b>	<b>Wed 8/19/15</b>	<b>Mon 12/31/18</b>		<b>72%</b>
<b>Manufacturers</b>	<b>619 days</b>	<b>Wed 8/19/15</b>	<b>Sun 12/31/17</b>		<b>95%</b>
Meet with Southbridge manufacturers and tour facilities	619 days	Wed 8/19/15	Sun 12/31/17	Ron San Angelo, Rosemary Scrivens, Wil Cournoyer	95%
Develop manufacturing partnership among existing manufacturers	198 days	Wed 10/28/15	Fri 7/29/16	Ron San Angelo, Rosemary Scrivens	95%
Create tours by leaders to highlight the work of different manufacturers	569 days	Wed 10/28/15	Sun 12/31/17	Ron San Angelo, Rosemary Scrivens	95%
Explain various state and federal assistance programs	619 days	Wed 8/19/15	Sun 12/31/17	Rosemary Scrivens, Wil Cournoyer	95%
Utilize Mass Works program to help United Lens. Apply for Mass works grant of \$419,594	96 days	Wed 3/22/17	Wed 8/2/17	Heather Blakeley, Ron San Angelo, Rosemary Scrivens, Tighe & Bond, United Lens	95%
<b>Industrial Park</b>	<b>618 days?</b>	<b>Wed 8/19/15</b>	<b>Sun 12/31/17</b>		<b>66%</b>
Research and identify available lots	619 days	Wed 8/19/15	Sun 12/31/17	Rosemary Scrivens, Heather Blakeley, Wil Cournoyer, Elder Services of Worcester and Council on Aging City of Worcester, Matt Desjardins	100%

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Establish plan for marketing sites or putting them out for RFP's	619 days	Wed 8/19/15	Sun 12/31/17	Rosemary Scrivens, Heather Blakeley, Nick Tortis, Wil Cournoyer	20%
Research possible TIF on lots- Once a site is ready for development	619 days	Wed 8/19/15	Sun 12/31/17	Rosemary Scrivens, Town Council	100%
					0%
<b>Update Town Website to improve business information</b>	<b>470 days</b>	<b>Wed 8/19/15</b>	<b>Tue 6/6/17</b>	<b>Rosemary Scrivens</b>	<b>86%</b>
Economic Development Department to build improved business website	336 days	Wed 8/19/15	Wed 11/30/16	Rosemary Scrivens	100%
All department heads should enroll in Virtual Town Hall web seminars on how to update departmental pages. All challenged to do so by next meeting.	119 days	Wed 8/19/15	Sun 1/31/16	Department Heads	100%
Complete upgrade of Town Website with Virtual Town Hall	45 days	Wed 4/5/17	Tue 6/6/17	Wil Cournoyer	100%
<b>Permit Process</b>	<b>836 days</b>	<b>Wed 8/19/15</b>	<b>Wed 10/31/18</b>		<b>50%</b>
Look to streamline permitting process -Ron S, Ken Comia, Andy P, Planning Board & Conservation Commission	836 days	Wed 8/19/15	Wed 10/31/18	Planning Commission, Andy Pelletier, Rosemary Scrivens, Economic Development Commission, Barrett Planning Group, Ken Comia	50%
<b>Restore the reputation of the school system</b>	<b>878 days</b>	<b>Wed 8/19/15</b>	<b>Fri 12/28/18</b>	<b>Ron San Angelo, Tim Connors, Jessica Huizenga, Russell Johnston</b>	<b>68%</b>
<b>Work with Interim School Superintendent, Russell Johnson</b>	<b>683 days</b>	<b>Wed 8/19/15</b>	<b>Fri 3/30/18</b>	<b>Ron San Angelo, Russell Johnston</b>	<b>75%</b>
Discuss working as a team to improve town and school relationship	619 days	Wed 8/19/15	Sun 12/31/17	Ron San Angelo, Tim Connors, Jessica Huizenga	99%

## Southbridge Master Plan Update as of 11/14/17

Invite each other to town or school events	619 days	Wed 8/19/15	Sun 12/31/17	Ron San Angelo, Tim Connors, Jessica Huizenga	100%
Work together to break down the various barriers to race relationships, language, culture, other.	619 days	Wed 8/19/15	Sun 12/31/17	Ron San Angelo, Tim Connors, Jessica Huizenga, Russell Johnston	80%
Highlight the positive activities that are happening within the school system	619 days	Wed 8/19/15	Sun 12/31/17	Ron San Angelo, Tim Connors, Jessica Huizenga	85%
Work on budget issues to ensure students have necessary resources	368 days	Mon 1/4/16	Wed 5/31/17	Ron San Angelo, Tim Connors, Town Council, Jessica Huizenga	97%
Hold open meeting with citizens to discuss general town issues and school issues	524 days	Wed 12/30/15	Sun 12/31/17	Esteban Carrasco, Ron San Angelo, Scott Lazo, Jessica Huizenga	69%
Serve on Local Stakeholders Group to recommend improvements to the Receiver	16 days	Mon 2/29/16	Mon 3/21/16	Ron San Angelo	100%
Interview new Receiver on public access to introduce her to the public	1 day	Thu 4/7/16	Thu 4/7/16	Jessica Huizenga, Ron San Angelo	100%
Interview Russell Johnston to introduce him to the public via public access	1 day	Thu 7/13/17	Thu 7/13/17	Ron San Angelo, Russell Johnston	100%
interview Dr. Andrae Townsel to introduce the High School Principal to the public via public access	1 day	Thu 8/17/17	Thu 8/17/17	Ron San Angelo, Dr, Andrae Townsel	100%
Charter School Issues - Work with State Legislators and Governor's Office.	435 days	Mon 8/1/16	Fri 3/30/18	Representative Peter Durant, Senator Ryan Fattman, Russell Johnston, Ron San Angelo	35%
Announcement of Test Score Improvement within School District.	4 days	Wed 11/1/17	Mon 11/6/17	Russell Johnston	100%

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<b>Optimize use of the Airport</b>	<b>565 days</b>	<b>Mon 11/2/15</b>	<b>Fri 12/29/17</b>		<b>99%</b>
Open Restaurant - Fix all mechanical issues	47 days	Mon 11/2/15	Tue 1/5/16	Ron Plouffe, Ron San Angelo, Blanchette Plumbing	100%
Add Sewer Line to Airport	370 days	Mon 11/2/15	Fri 3/31/17	Heather Blakeley, Ron Plouffe	100%
Build new Administration building	370 days	Mon 11/2/15	Fri 3/31/17	Ron Plouffe, Semtec Corp, Ron San Angelo	100%
Remove old tenant from hangar	28 days	Mon 11/2/15	Wed 12/9/15	Ron Plouffe	100%
Prepare hangar for new tenant. Fix doors	435 days	Mon 11/2/15	Fri 6/30/17	Ron Plouffe, Airport Commission	100%
Work with private ventures to develop new hangars	1 day	Wed 12/9/15	Wed 12/9/15	Airport Commission, Ron Plouffe, Ron San Angelo, Wil Cournoyer, Rosemary Scrivens	5%
Complete solar negotiations for project at the airport	103 days	Wed 12/9/15	Fri 4/29/16	Airport Commission, Ron Plouffe, Ron San Angelo, Wil Cournoyer	100%
Replace windows in Diner	222 days	Mon 1/2/17	Tue 11/7/17	Airport Commission, Ron Plouffe, Ron San Angelo	100%
Replace Furnace and Air Conditioner	195 days	Mon 1/2/17	Fri 9/29/17	Ron Plouffe, Ron San Angelo, Airport Commission	100%
Develop RFP and Bring in New tenant for diner	67 days	Wed 3/1/17	Thu 6/1/17	Airport Commission, Ron Plouffe, Ron San Angelo	100%
Negotiate Settlement with tenant for Administration Building	44 days	Fri 3/31/17	Wed 5/31/17	Ron San Angelo, Town Attorney - Jessica Murphy	100%
Develop new RFP for tenant of Airport Administration Building.	38 days	Wed 5/31/17	Fri 7/21/17	Airport Commission, Ron Plouffe, Ron San Angelo, Len Vigneault	100%
Select new tenant for administration building	132 days	Wed 5/31/17	Thu 11/30/17	Airport Commission, Ron San Angelo, Ron Plouffe, Town Council	87%
<b>Address substance abuse and childhood asthma</b>	<b>563 days</b>	<b>Wed 11/4/15</b>	<b>Fri 12/29/17</b>		<b>53%</b>
Hold Substance Abuse forum	1 day	Wed 11/4/15	Wed 11/4/15	Councilor Apple Vecchia, Ron San Angelo, Shane Woodson	100%

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Work with Putnam to explore grant opportunities - USDA	172 days	Wed 11/4/15	Thu 6/30/16	Ron San Angelo, Shane Woodson	100%
Police Chief Woodson to work with Gloucester to develop Angel Program	173 days	Wed 11/4/15	Fri 7/1/16	Shane Woodson	100%
Build goals & tasks for asthma & health improvements	193 days	Wed 11/4/15	Fri 7/29/16	Andy Pelletier, Tim Connors, Margaret Morrissey, Jessica Huizenga	0%
Hold substance abuse forum, organized by CHNA5	1 day	Fri 4/29/16	Fri 4/29/16	Jose Dinguì, Paul Normandin, Margaret Morrissey	100%
Arrange meeting to develop goals & tasks for asthma with CHNA5*	37 days	Wed 5/11/16	Thu 6/30/16	Andy Pelletier, Argaret Morrissey, Jessica Huizenga, Margaret Morrissey, Tim Connors	100%
Create Substance Abuse Council to educate people about the dangers of drug abuse.	25 days	Mon 4/18/16	Fri 5/20/16	Shane Woodson, Kristen Auclair, Jessica Huizenga, Ron San Angelo, Jose Dinguì	100%
2016 Red Ribbon Campaign Development and Implementation	116 days	Fri 5/20/16	Fri 10/28/16	Ron San Angelo, Town Managers Drug Abuse Council	100%
Implement new information stands at the Library, Town Hall, Police Debarment, Head Start, and the School System. Provide anti-drug information	7 days	Thu 10/6/16	Fri 10/14/16	Ron San Angelo, Town Managers Drug Abuse Council	100%
Chris Herron speaking event at the High School	1 day	Mon 9/11/17	Mon 9/11/17	Town Managers Drug Abuse Council, Dr. Andrae Townsel	100%
2017 Red Ribbon Campaign Development and Implementation	7 days	Mon 10/23/17	Tue 10/31/17	Town Managers Drug Abuse Council, Dr. Andrae Townsel	100%
Work with the State of Massachusetts to develop an Anti-Drug Program	131 days	Thu 6/29/17	Thu 12/28/17	Jose Dinguì, Ron San Angelo	20%
Restore the reputation of the town therefore increasing pride in Southbridge	616 days	Fri 8/21/15	Fri 12/29/17		91%

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Develop public access show Celebrating Southbridge to educate citizens about positive government and social activities in town.	1 day	Thu 10/15/15	Thu 10/15/15	Ron San Angelo	100%
Optimize press to display positive activities in town.	1 day	Thu 10/15/15	Thu 10/15/15	Ron San Angelo	100%
Decorate store window and town for holiday season to enhance reputation of town	1 day	Fri 8/21/15	Fri 8/21/15	Ron San Angelo	100%
Community Pride Week	1 day	Fri 8/21/15	Fri 8/21/15	Mindy Fournier	100%
Develop Blight By-law to clean up the town	98 days	Thu 10/15/15	Mon 2/29/16	Nick Tortis, Ron San Angelo, Wil Cournoyer, Rosemary Scrivens, Andy Pelletier, Town Council	100%
Create newsletter to keep public informed of positive activities in town	12 days	Thu 12/24/15	Fri 1/8/16	Ron San Angelo	70%
Create Facebook page to keep public informed of local issues.	12 days	Thu 12/24/15	Fri 1/8/16		100%
Continue to highlight positive activities in Southbridge	616 days	Fri 8/21/15	Fri 12/29/17		100%
<b>2017 Christmas Window Displays to encourage Shopping downtown</b>	<b>30 days</b>	<b>Fri 11/20/15</b>	<b>Thu 12/31/15</b>	<b>Ron San Angelo, Rosemary Scrivens</b>	<b>10%</b>
<b>Create a central list of existing resources.</b>	<b>618 days</b>	<b>Wed 8/19/15</b>	<b>Fri 12/29/17</b>		<b>52%</b>
Develop brochure of downtown restaurants and tourist locations	618 days	Wed 8/19/15	Fri 12/29/17	Rosemary Scrivens, Development Authority	17%
Develop a brochure of parks and trails	618 days	Wed 8/19/15	Fri 12/29/17	Steve Roenfeldt, Trails Committee	32%
List of all available land for commercial and retail development	358 days	Wed 8/19/15	Fri 12/30/16	Development Authority, Ron San Angelo, Rosemary Scrivens, Wil Cournoyer	100%



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<b>Recruit and Establish a Latino Liaison in Town Hall</b>	<b>727 days</b>	<b>Wed 8/19/15</b>	<b>Thu 5/31/18</b>		<b>100%</b>
Discuss with Maritza Santos and Evelyn Rivera liaison role	248 days	Wed 8/19/15	Fri 7/29/16		100%
Advertise the service to the Latino population	618 days	Wed 8/19/15	Fri 12/29/17		50%
Senior Program -part time - potential liaison	727 days	Wed 8/19/15	Thu 5/31/18		0%
Offer Stanford Univ. workshop: Tomando La Salud en tus Maños/My Life My Health to Seniors (en Español)	36 days	Sat 8/13/16	Fri 9/30/16	Centro, Elder Services of Worcester and Council on Aging City of Worcester	100%
<b>Implement the Downtown Plan</b>	<b>878 days</b>	<b>Wed 8/19/15</b>	<b>Fri 12/28/18</b>		<b>38%</b>
<b>Retailers</b>	<b>878 days</b>	<b>Wed 8/19/15</b>	<b>Fri 12/28/18</b>		<b>38%</b>
Meet with individual retailers for purposes of introduction	1 day	Thu 12/10/15	Thu 12/10/15	Ron San Angelo	100%
Develop holiday decoration contest to get retailers to work together to improve downtown atmosphere	1 day	Thu 10/1/15	Thu 10/1/15	Ron San Angelo	100%
Tour town of Putnam to develop ideas for down town improvements	1 day	Thu 11/5/15	Thu 11/5/15	Ron San Angelo, Rosemary Scrivens, Town Council, General Staff	100%
Rebuild Downtown Partnership and change to Southbridge Business Association	277 days	Thu 12/10/15	Fri 12/30/16	Rosemary Scrivens, Ron San Angelo	100%
Improve downtown facades	797 days	Thu 12/10/15	Fri 12/28/18	Rosemary Scrivens, CDBG Staff	50%
Work with owners to develop empty spaces project	797 days	Thu 12/10/15	Fri 12/28/18	Rosemary Scrivens	0%
Discussion with state to relocate social service agencies to side streets	797 days	Thu 12/10/15	Fri 12/28/18	Ron San Angelo, Rosemary Scrivens	0%

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Conduct mini downtown traffic study /complete downtown study/ timeline	190 days	Thu 12/10/15	Wed 8/31/16	Heather Blakeley, Ron San Angelo, Rosemary Scrivens, Shane Woodson	100%
<b>Economic Development Plan</b>	<b>618 days</b>	<b>Wed 8/19/15</b>	<b>Fri 12/29/17</b>		<b>38%</b>
Develop Request for Proposal (RFP) to create an Economic Development Plan	1 day	Wed 8/19/15	Wed 8/19/15	Ron San Angelo, Rosemary Scrivens	100%
Develop contract for consultant that will be hired.	9 days	Wed 2/17/16	Mon 2/29/16	Ron San Angelo, Rosemary Scrivens	100%
Hire consultant to develop the plan.	7 days	Mon 2/29/16	Tue 3/8/16	Ron San Angelo, Rosemary Scrivens	100%
Consultant to develop plan	193 days	Tue 3/8/16	Thu 12/1/16	RKG Associates	100%
Share plan and discuss with stakeholders	22 days	Thu 12/1/16	Fri 12/30/16	Ron San Angelo, Rosemary Scrivens, RKG Associates	100%
SBP and Town Marketing campaign – Active Social Media presence and printed materials for businesses, developers, and investors.	260 days	Mon 1/2/17	Fri 12/29/17	Rosemary Scrivens, Southbridge Business Partnership	80%
Cross-marketing/Coordination with nearby towns and businesses (OSV, Brimfield antique show/Southbridge Hotel, and restaurants, and Art Center, etc.).	260 days	Mon 1/2/17	Fri 12/29/17	Rosemary Scrivens, Southbridge Business Partnership	50%
Job Fairs with local businesses to promote internships/jobs for local HS and QCC students. (Collaborate with SBP and Manufacturers)	260 days	Mon 1/2/17	Fri 12/29/17	Rosemary Scrivens	50%
Redevelop former mill bldgs. as maker space, gallery space, live/work	260 days	Mon 1/2/17	Fri 12/29/17	Rosemary Scrivens	50%

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Implement Branding Package	260 days	Mon 1/2/17	Fri 12/29/17	Rosemary Scrivens, Ron San Angelo	25%
Zoning Bylaw Recommendations & streamlined permitting	260 days	Mon 1/2/17	Fri 12/29/17	Rosemary Scrivens, Ken Comia, Gus Steeves, Andy Pelletier, Casey Burlingame, Planning Commission	10%
<b>Complete the Open Space and Recreation Plan</b>	<b>117 days</b>	<b>Wed 10/21/15</b>	<b>Thu 3/31/16</b>		<b>100%</b>
Complete Open Space and Recreation Plan	117 days	Wed 10/21/15	Thu 3/31/16	Rosemary Scrivens, Steve Roenfeldt	100%
<b>Develop a Healthy Southbridge Campaign</b>	<b>520 days</b>	<b>Mon 1/4/16</b>	<b>Fri 12/29/17</b>		<b>71%</b>
<b>Create a committee to develop a healthy campaign</b>	<b>520 days</b>	<b>Mon 1/4/16</b>	<b>Fri 12/29/17</b>		<b>70%</b>
Develop meeting with area civic groups and health groups	520 days	Mon 1/4/16	Fri 12/29/17	Andy Pelletier, YMCA, Harrington Hospital, Gus Steeves, Steve Roenfeldt	70%
Create New Events	260 days	Mon 1/4/16	Fri 12/30/16		30%
<b>To create sustainable programming that increases awareness of domestic/sexual violence and provides education regarding prevention to the Southbridge Community.</b>	<b>323 days</b>	<b>Wed 2/3/16</b>	<b>Sat 4/29/17</b>	<b>New Hope Inc</b>	<b>73%</b>
Hire prevention educator/organizer	22 days	Fri 3/11/16	Mon 4/11/16	Marcia Szymanski	100%
Look for office space for staff to increase New Hope presence	58 days	Fri 3/11/16	Tue 5/31/16	Marcia Szymanski	100%
Develop a list of community agencies and key community leaders	58 days	Fri 3/11/16	Tue 5/31/16	Marcia Szymanski	100%
Begin to make connections with identified persons from above activity.	58 days	Fri 3/11/16	Tue 5/31/16	Marcia Szymanski	100%

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Research education and organize materials suitable for specific populations	124 days	Fri 3/11/16	Wed 8/31/16	Marcia Szymanski	100%
Develop implementation plan	212 days	Fri 3/11/16	Sat 12/31/16	Marcia Szymanski	100%
Present exhibit of Clothesline Project** during April - sexual assault violence awareness month in conjunction with New Hope and Pathways for change	22 days	Fri 4/1/16	Sat 4/30/16	New Hope	100%
Present panel discussion with representatives from area agencies on sexual assault.	57 days	Wed 2/3/16	Thu 4/21/16	New Hope and Pathways for Change	100%
Meet with New Hope director to discuss areas of mutual interest	1 day	Tue 4/12/16	Tue 4/12/16	Margaret Morrissey	100%
Hold Community Roundtables - 432 people reached	270 days	Tue 4/19/16	Sat 4/29/17	Marcia Szymanski	100%
Tabling Events - 1098 People reached	1 day	Tue 4/19/16	Tue 4/19/16	Marcia Szymanski	100%
Educational Programming: - Healthy Relationships/Bullying with Youth. 2291 people reached	1 day	Tue 4/19/16	Tue 4/19/16	Marcia Szymanski	100%
Adult Training/Presentations- 145 people reached	1 day	Tue 4/19/16	Tue 4/19/16	Marcia Szymanski	100%
<b>Beautify, clean up and increase safety in the neighborhoods</b>	<b>893 days</b>	<b>Wed 4/1/15</b>	<b>Fri 8/31/18</b>		<b>60%</b>
Develop Blight By-law to clean up the town	98 days	Thu 10/15/15	Mon 2/29/16	Nick Tortis, Ron San Angelo, Wil Cournoyer, Rosemary Scrivens, Andy Pelletier, Town Council	100%
2016 Community Cleanup Day	1 day	Thu 4/30/15	Thu 4/30/15	Andy Pelletier, Erik Jacobson	100%
2017 Community Cleanup day	1 day	Sat 5/21/16	Sat 5/21/16	Andy Pelletier, Center of Hope	100%

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Explore with Police Chief more community policing	186 days	Thu 10/15/15	Thu 6/30/16	Ron San Angelo, Shane Woodson	100%
<b>Adopt-A-Park Program - Identify and work with businesses to adopt town parks.</b>	<b>317 days</b>	<b>Thu 10/15/15</b>	<b>Fri 12/30/16</b>	<b>Ron San Angelo, Steve Roenfeldt</b>	<b>100%</b>
Develop Adopt-A-Park Plan	17 days	Wed 2/17/16	Thu 3/10/16	Steve Roenfeldt	100%
Develop press release and email plan to businesses	7 days	Thu 3/10/16	Fri 3/18/16	Steve Roenfeldt	100%
Meet with businesses and organizations	31 days	Fri 3/18/16	Fri 4/29/16	Steve Roenfeldt	100%
Work with organizations and Town Council to improve parks	121 days	Mon 2/15/16	Sun 7/31/16	Bay Path Technical High School, Steve Roenfeldt	100%
<b>Work with Building Commissioner and Health Director to clean up or tear down properties</b>	<b>577 days</b>	<b>Thu 10/15/15</b>	<b>Fri 12/29/17</b>	<b>Andy Pelletier, Nick Tortis, Ron Plouffe, Distressed Property Committee</b>	<b>57%</b>
Heather & Ron to send email regarding what sheriff's prisoners will do & when / discuss & memorialize	65 days	Fri 1/1/16	Thu 3/31/16	Heather Blakeley, Ron San Angelo	100%
<b>List of buildings demolished and those that are scheduled for demolition/distressed and/or vacant</b>	<b>893 days</b>	<b>Wed 4/1/15</b>	<b>Fri 8/31/18</b>	<b>Nick Tortis, Andy Pelletier, Distressed Property Committee</b>	<b>52%</b>
417 Durfee Street - Demolished by owner.	7 days	Sun 5/24/15	Mon 6/1/15	Nick Tortis, Andy Pelletier, Distressed Property Committee	100%
53 Worcester Street - Demolished by town	44 days	Wed 7/1/15	Mon 8/31/15	Nick Tortis, Distressed Property Committee	100%
10 Wardwell Court - Demolished by town	3 days	Wed 4/1/15	Fri 4/3/15	Nick Tortis, Distressed Property Committee	100%
28 Foster Street- Demolished by town	36 days	Mon 10/12/15	Mon 11/30/15	Nick Tortis, Distressed Property Committee	100%
856 Eastford Road- Demolish by town	32 days	Mon 4/18/16	Tue 5/31/16	Nick Tortis, Distressed Property Committee	100%

## Southbridge Master Plan Update as of 11/14/17

19 Mill Street - Demolish by town	32 days	Mon 4/18/16	Tue 5/31/16	Nick Tortis, Distressed Property Committee	100%
56 Dennison Lane - Demolish by town	32 days	Mon 4/18/16	Tue 5/31/16	Nick Tortis, Distressed Property Committee	100%
784 Main Street - Demolish by town	329.95 days	Mon 4/18/16	Mon 7/31/17	Distressed Property Committee	53%
Distressed Property Committee to identify next 5 properties	391 days	Fri 7/1/16	Fri 12/29/17	Andy Pelletier, Distressed Property Committee, New Assistant Building Commissioner	60%
417 Durfee Street - Demolished by owner	7 days	Sun 5/24/15	Mon 6/1/15	Andy Pelletier, Distressed Property Committee, Nick Tortis	100%
53 Worcester Street - Demolished by town	44 days	Wed 7/1/15	Mon 8/31/15	Andy Pelletier, Distressed Property Committee, Nick Tortis	100%
10 Wardwell Court - Demolished by town	3 days	Wed 4/1/15	Fri 4/3/15	Andy Pelletier, Distressed Property Committee, Nick Tortis	100%
28 Foster Street - Demolished by town	36 days	Mon 10/12/15	Mon 11/30/15	Andy Pelletier, Distressed Property Committee, Nick Tortis	100%
856 Eastford Road - Demolished by Town	32 days	Mon 4/18/16	Tue 5/31/16	Andy Pelletier, Distressed Property Committee, Nick Tortis	100%
19 Mill Street - Demolished by town	32 days	Mon 4/18/16	Tue 5/31/16	Andy Pelletier, Distressed Property Committee, Nick Tortis	100%
56 Dennison Lane - Demolished by owner	32 days	Mon 4/18/16	Tue 5/31/16	Andy Pelletier, Distressed Property Committee, Nick Tortis	100%
784 Main Street - Demolished by town	494 days	Thu 10/15/15	Tue 9/5/17	Andy Pelletier, Distressed Property Committee, Nick Tortis	100%
215 Morris Street - Under Court Order	24 days	Tue 8/1/17	Fri 9/1/17	Andy Pelletier, Distressed Property Committee,	100%
66 Central Street -	239 days	Fri 9/1/17	Wed 8/1/18	Andy Pelletier, Distressed Property Committee,	20%
58 Pine Street - Bank claims they will take it down	261 days	Thu 3/2/17	Thu 3/1/18	Andy Pelletier, Distressed Property Committee,	20%
9 Rose Street - Order on owner to take down.	347 days	Wed 3/1/17	Thu 6/28/18	Andy Pelletier, Distressed Property Committee,	20%

## Southbridge Master Plan Update as of 11/14/17

<b>Develop unique features and promote these to make Southbridge a destination</b>	<b>566 days</b>	<b>Fri 10/30/15</b>	<b>Fri 12/29/17</b>		<b>42%</b>
Rails and Trails Brochure	566 days	Fri 10/30/15	Fri 12/29/17	Steve Roenfeldt, Conservation Commission	50%
Continue work to complete trails	566 days	Fri 10/30/15	Fri 12/29/17	Conservation Commission, Heather Blakeley, Ron San Angelo, Rosemary Scrivens, Steve Roenfeldt, Trails Committee, YMCA	40%
<b>Address racism and embrace multi-ethnic heritage</b>	<b>425 days</b>	<b>Mon 11/16/15</b>	<b>Sat 7/1/17</b>		<b>100%</b>
Develop program to teach English to the Latino population as a second language. Literacy volunteers at the library	296 days	Mon 11/16/15	Sat 12/31/16	Ron San Angelo, Michael Montigny, Severina Rios, Margaret Morrissey	100%
Town Manager to meet with various diversified individuals of the Latino Community	84 days	Thu 4/28/16	Tue 8/23/16	Esteban Carrasco, Miguel Estrada, Community Organization	100%
Offer free classes by (town-supported) Literacy Volunteers of South Central MA (LVSCM) English as a Second Language classes to the community	76 days	Mon 9/19/16	Sat 12/31/16	Holly Christo (LVS Director), Margaret Morrissey	100%
Spoke to meeting of all Middle School and High School Students to discuss diversity	1 day	Fri 1/13/17	Fri 1/13/17	Esteban Carrasco, Ron San Angelo	100%
Held Community Meeting to discuss Diversity at the old High School	1 day	Thu 2/23/17	Thu 2/23/17	Ron San Angelo, Councilor Estrada, Esteban Carrasco	100%
<b>Work with Councilor Estrada to implement Latino parade</b>	<b>126 days</b>	<b>Mon 1/2/17</b>	<b>Sat 6/24/17</b>	<b>Mark DiFronzo, Shane Woodson, Michael Estrada</b>	<b>100%</b>

## Southbridge Master Plan Update as of 11/14/17

Implement Latino Day Parade and March with participants.	42 days	Fri 5/5/17	Sat 7/1/17	Miguel Estrada, Ron San Angelo	100%
<b>Increase awareness regarding the need to plan for a sustainable future</b>	<b>317 days</b>	<b>Thu 10/15/15</b>	<b>Fri 12/30/16</b>		<b>100%</b>
Develop public access show Celebrating Southbridge to educate citizens about positive government and social activities in town.	1 day	Thu 10/15/15	Thu 10/15/15	Ron San Angelo	100%
Work with the YMCA and Library to increase events for Children	1 day	Fri 12/30/16	Fri 12/30/16	YMCA, Cops and Kids	100%
<b>Green Communities program</b>	<b>522 days</b>	<b>Fri 12/30/16</b>	<b>Mon 12/31/18</b>	<b>CDBG Staff, Rosemary Scrivens, Regional Planning Agency, Gus Steeves, Karen Harnois</b>	<b>21%</b>
Meet with CMRPC to discuss planning process	1 day	Thu 3/10/16	Thu 3/10/16	Karen Harnois, Ron San Angelo, Rosemary Scrivens	100%
CMRPC to develop information to help Southbridge apply for the program	168 days	Thu 3/10/16	Mon 10/31/16	CMRPC, Rosemary Scrivens	100%
Develop Energy Savings Plan	168 days	Thu 3/10/16	Mon 10/31/16	Department Heads	100%
Complete application and become a Green Community	87 days	Mon 10/31/16	Tue 2/28/17	Department Heads	100%
Grant Awarded \$206,130	1 day	Thu 2/2/17	Thu 2/2/17	Heather Blakeley, Ron San Angelo, Rosemary Scrivens	100%
Install gas lines to Town Hall	176 days	Thu 3/30/17	Thu 11/30/17	Heather Blakeley	30%
Update current oil furnaces to two gas fired furnaces	283 days	Thu 3/30/17	Mon 4/30/18	Heather Blakeley	0%
New Controls in each room	1 day	Wed 2/15/17	Wed 2/15/17	Heather Blakeley	0%
Scoping Study Report for Cole Ave - Energy efficiency	31 days	Thu 6/1/17	Thu 7/13/17	Heather Blakeley	100%



## Southbridge Master Plan Update as of 11/14/17

Meet with School System to see what their long-term use of Cole School is. Apply for Green Communities for competitive grant.	295 days	Tue 11/14/17	Mon 12/31/18	Heather Blakeley, Ron San Angelo	0%
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