



**TOWN COUNCIL MEETING**  
**MONDAY, November 20, 2023 – 7:00 PM**  
**MacKinnon Council Chambers**

RECEIVED  
TOWN CLERK'S OFFICE  
2023 NOV 16 PM 4: 53  
TOWN OF SOUTHERIDGE  
MASSACHUSETTS

**AGENDA**

***RELATIVE TO MGL CHAPTER 30A, SECTION 20 (F), AND FOR THE BENEFIT OF THE PUBLIC, THIS MEETING IS BEING RECORDED BY BOTH VIDEO AND AUDIO METHODS.***

1. Pledge of Allegiance
2. Roll Call
3. Consider and accept the Town Council Meeting Minutes, Monday, November 6, 2023.
4. Subcommittee Reports
  - a) Department of Public Works
  - b) Education and Human Services
  - c) General Government
  - d) Planning and Development
  - e) Protection of Persons and Property
5. Chairman's Announcements
6. Town Manager's Announcements
7. Presentations:
8. Citizens Forum
9. Vote to approve the Town Managers appointment of Gary Fontaine as an Alternate Member of the Liquor Board effective immediately, pending successful completion of State Ethics.
10. Vote to approve the Town Manager's appointment of Pamela Paquin to the Economic Development Commission for a three-year term, pending successful completion of State Ethics.
11. Vote to approve the Town Manager's plan to reorganize the Economic Development Office and reinstate the position of Director of Economic Development and Planning.
12. Vote to approve the Town Manager's appointment of Margaret (Peg) Dean as Director of Economic Development and Planning, effective immediately.
13. Vote to approve the Town Manager's plan to reorganize the Treasurer/Collector office and create the position of Assistant Treasurer/Collector (MS-12).
14. Vote to approve the Town Manager's recommendation to create the Position of Executive Officer Town Operations (A-5)-Part-Time (24 HR).

15. Vote to approve a change to Schedule 1 and add the positions
  - a. Assistant Treasurer/Collector (MS-12)
  - b. Executive Officer Town Operations (A-5)
16. Vote to accept the Mass Works grant for \$2,000,000 for infrastructure improvements on River/ Crane Street and allow the Town Manager to sign any related paperwork.
17. Vote to approve applying for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant to modernize Hamilton Street and to hire BSC Group to assist in the application at a cost of \$4,800 using account #001132 578100 Council Reserve, and allow the Town Manager to sign any related paperwork.
18. Vote to request an extension from the Executive Office of Housing and Livable Communities of Community Development Block Grant FY21 through December 31, 2024 in order to complete grant activities and expend funding.
19. Vote to amend CDBG FY21 to move Activity 4D: Code Enforcement and Program Income funds to Activity 6C: Parks and Recreation, which will fund installation of new equipment at the Main Street Rotary Club Park.
20. Vote to request extensions from the Executive Office of Housing and Livable Communities of CDBG FY20 through June 30, 2024 in order to complete grant activities and expend funding and allow the Town Manager to sign all related documents.
21. Vote to amend CDBG FY20 to move Activity 4D: Code Enforcement funds to Activity 6C: Parks and Recreation will fund installation of new equipment at the Main Street Rotary Club Park and allow the Town Manager to sign all related documents.
22. Vote to accept the quote by M.E. O'Brien of \$53,342.50 for the removal of damaged playground equipment and installation of new equipment at the Main Street Rotary Club Park and allow the Town Manager to sign all related documents.
23. Vote to approve a transfer request for \$13,831.81 from account #001132 578100 Council Reserve to account #09400000 574000 Insurance Prop-Liability to cover a fine from the Internal Revenue Service for Employee Shared Responsibility Payments.
24. Vote to approve a transfer request for \$441.00 from account #001132-578100 Council Reserve to account #001145-538100 Surety Bonds to pay balance of Bond that was issued and cancelled for the former Treasurer/Collector.
25. Vote to accept the updated winter parking ban routes for 2023-2024.
26. Councilors Forum
27. Discussion of next meeting date – Monday, December 4, 2023 - 7:00 PM.
28. Adjourn

*Note: The items listed, which may be discussed at the meeting, are those reasonably anticipated by the Chair. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.*