



## TOWN OF SOUTHBRIDGE

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A JOINT MEETING OF PLANNING AND DEVELOPMENT

SUBCOMMITTEE and TOWN COUNCIL

TUESDAY, March 7, 2023 – 6:00 PM

VETERANS ROOM

TOWN OF SOUTHBRIDGE  
MASSACHUSETTS

### AGENDA

1. Roll Call
2. Consider and accept Planning and Development Meeting Minutes of February 7, 2023.
3. Review/discuss the Town Manager's recommendation to appoint Layne Wandear to the Liquor Licensing Board effective immediately, pending successful completion of State Ethics. Entertain a motion to recommend to Town Council for confirmation.
4. Review/discuss whether to approve applying for \$30,000.00 through the Massachusetts Preservation Projects Fund (MPPF) to complete a Town Hall Facilities Study for a total project cost of \$60,200.00 with the Town's 50% matching funds coming from Town Hall Renovations Project #63390, raising 75% of the project cost per the grant requirements to cover temporary cash flow, or \$45,150.00 from Town Hall Renovations Project #63390 until reimbursed. Entertain a motion to Town Council for approval and to authorize the Town Manager to sign any related paperwork.
5. Review/discuss whether to accept the Department of Transportation's Safe Streets for All (SS4A) grant for \$60,000.00 to be coupled with a Complete Streets Tier 2 planning grant for a total project cost of \$98,000.00. Entertain a motion to Town Council for approval and to authorize the Town Manager to sign any related paperwork.
6. Review/discuss whether to apply for the Expression of Interest through One Stop for Growth to assess the eligibility of an Urban Agenda grant to fund lights at baseball field and a Mass Works grant to install infrastructure in the A/O campus. Entertain a motion to Town Council for approval and to authorize the Town Manager to sign any related paperwork.
7. Review/discuss payment of a prior year invoice to Telegram & Gazette in the amount of \$72.36 from #001180.530000 Specialized Services. Entertain a motion to Town Council for approval.
8. Review/discuss whether to rescind the motion from January 9, 2023, agenda item #23 to Vote to approve entering into an agreement with either Childscapes or M.E. O'Brien and & Sons, Inc. for playground equipment and surfacing at McCann Fields for up to \$132,000.00 using Operation Services Division (OSD) contract FAC 104 funded with the Parkland Acquisitions and Renovations for Communities (PARC) grant. Entertain a motion to Town Council for approval and to authorize the Town Manager to sign any related paperwork because we are unable to guarantee the delivery and install before June 30, 2023.
9. Review/discuss whether to approve funding the McCann Fields baseball and basketball fences, not to exceed \$130,000.00, through the PARC grant to be completed by June 30, 2023. Entertain a motion to Town Council for approval and to authorize the Town Manager to sign any related paperwork.

10. Review/discuss whether to approve funding the McCann Fields playground using \$70,860.00 in CDBG FY20 grant funds and \$31,120.33 in ARPA and \$12,954.07 in Henry Street basketball courts funding. Entertain a motion to Town Council for approval and to authorize the Town Manager to sign any related paperwork.
11. Review/discuss whether to approve an extension for the CDBG FY20 grant from June 30, 2023 to September 30, 2023 to allow time for the installation of a playground partially funded by CDBG. Entertain a motion to Town council for approval.
12. Adjourn

P&D Subcommittee Members: Council Chair, David Adams, Councilors Joseph Daou, Scott Lazo  
and Citizen Members: Delores LaRochelle, Catherine Bernardone  
c: Margaret "Peg" Dean, CDBG/ Economic Development Coordinator

Agenda reviewed and approved by P&D Chair Councilor David Adams on \_\_\_\_\_03/02/2023\_\_\_\_\_