



TOWN OF SOUTHBRIDGE

A JOINT MEETING OF PLANNING AND DEVELOPMENT
SUBCOMMITTEE and TOWN COUNCIL
WEDNESDAY, NOVEMBER 2, 2022 – 6:00 PM
REMOTE PARTICIPATION

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TOWN OF SOUTHBRIDGE
MASSACHUSETTS

Chairman announcement

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. JOA, §18, and as extended into Law on June 16, 2021: An Act Extending Certain COVID-19 Measures adopted during the State of Emergency. This meeting of the Planning and Development Subcommittee is being conducted via remote participation only. No in-person attendance of members of the public will be permitted; every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. Persons who would like to view this meeting while in progress may do so by the remote information noted below. We will post a record of this meeting on the town's website at <https://www.ci.southbridge.ma.us/> as soon as we are able.

A ROLL CALL VOTE IS REQUIRED FOR ALL VOTES TAKEN UNDER THIS ORDER

AGENDA

1. Roll Call
2. Consider and accept Planning and Development Meeting Minutes of September 27, 2022.
3. Discuss/review the Town Manager's recommendation to appoint Michelle Barnes to the Economic Development Commission for a 3-year term effective November 7, 2022 – November 6, 2025, pending successful completion of state ethics, entertain a motion to recommend to Town Council for approval.
4. Discuss/review the Town Manager's recommendation to appoint Kathleen Russell to the non-resident position within the Economic Development Commission for a 3-year term effective November 7, 2022 – November 6, 2025, pending successful completion of state ethics, entertain a motion to recommend to Town Council for approval.
5. Discuss the Town Manager's recommendation to appoint Jennifer Boilard to the State Vacancy on the Southbridge Housing Authority for a 5-year term effective November 7, 2022 – November 6, 2027, state ethics in good standing, entertain a motion to recommend to Town Council for approval.
6. Discuss whether to approve Change Orders #1 and #2 to JAM Corporations contract for \$12,508.47 funded by the Parkland Acquisitions and Renovations for Communities (PARC) Grant and Community Development Block Grant (CDBG) FY21 and extend the contract end date to May 1, 2023, entertain a motion to recommend to Town Council for approval and to authorize Town Manager to sign any documents.
7. Discuss whether to accept the proposal from and enter into an agreement with BSC Group to design Quinebaug Valley Rail Trail for \$352,000 using Mass Trails Grant funds, entertain a motion to recommend Town Council for approval and to authorize Town Manager to sign any documents.
8. Discuss whether to approve the request for a timely expenditure waiver from Department of Housing and Community Development for the CDBG FY20 grant year to allow the Town of Southbridge to apply for the upcoming CDBG FY2022 FY2023 opportunity, entertain a motion to recommend Town Council for approval and to authorize Town Manager to sign any documents.
9. Discuss whether to allow the Economic Development and Planning Department to accept the lowest quote to furnish and install (2) two awnings at 300 Main St for not more than \$10,814.00, entertain a motion to recommend to Town Council for approval and to authorize Town Manager to sign any documents.
10. Discuss whether to allow the Economic Development and Planning Department to accept the lowest quote to furnish and install (1) one awning at 53 Central St for not more than \$8,543.46, entertain a motion to recommend to Town Council for approval and to authorize Town Manager to sign any documents.
11. Adjourn

P&D Subcommittee Members: Council Chair, David Adams, Councilors Joseph Daou, Scott Lazo
and Citizen Members: Delores LaRochelle, Catherine Bernardone

c: Margaret Dean CDBG Coordinator
Rosemary Scrivens, Economic Development Director

Agenda reviewed and approved by P&D Chair Councilor David Adams on 10/27/22

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