

**A JOINT MEETING OF THE PLANNING & DEVELOPMENT
SUBCOMMITTEE AND TOWN COUNCIL
Wednesday, September 7, 2022 – 6:00 PM
VETERANS ROOM**

Minutes

Subcommittee Members in Attendance: Committee Chairman David Adams, Clr Lazo and Ctz Mbr LaRochelle

Subcommittee Members Absent: Clr Daou and Ctz Mbr Bernardone

Others: Clr Ryan, Clr Marketti, Kevin Buxton, Clr John Daniel, Clr Gus Steeves, Maureen Doyle, Peg Dean Town Manager Michael McCall and Arie Ortiz

Documents:

-Draft Minutes from July 28, 2022

-PARC Grant FY23 Additional Vote

-PARC Grant FY22 Construction Administration

6:00 PM meeting called to order

1. Roll Call

2. Consider and accept Planning and Development Meeting Minutes of July 28, 2022.

Motion Clr Lazo, Seconded by Ctz Mbr LaRochelle, 3-0-0.

3. Discuss/Review whether to recommend Town Council vote to appoint Ruben Rodriguez to the Economic Development Commission.

Motion Clr Lazo, Seconded by Ctz Mbr LaRochelle, 3-0-0.

Changed to a three year appointment and motion will reflect at Town Council meeting. TM highly recommends this individual, very impressive resume. Clr Ryan asked if this allowed for now a quorum, Ms. Dean said it did not.

4. Discuss/Review whether to recommend Town Council vote to adopt the resolution required to be eligible for the Parkland Acquisitions and Renovations for Communities (PARC) FY23 Grant and allow the Town Manager to sign any related paperwork.

Motion Ctz Mbr LaRochelle, Seconded by Clr Lazo, 3-0-0.

Ms. Dean noted we were required to revote on who owned the land, that funds have been voted on by the Town to ensure full payment is being made, all state requirement which will go through a bond and once work is done CDBG Misc. funds will cover the Towns cost and state will reimburse. She has already submitted the plans to the state.

5. Discuss/ Review whether to recommend Town Council vote to accept the quote from BSC Group, Inc. for \$12,750 to provide Construction Administration for the Capillo Park and McCann Fields upgrades funded by the Parkland Acquisitions and Renovations for Communities (PARC) FY22 Grant.

Motion Ctz Mbr LaRochelle, Seconded by Clr Lazo, 3-0-0.

Ms. Dean thanked the Town Manager for doing a lot of leg work to make sure this went through. Currently under budget on this project and received all paperwork. This will cover BMX, Handball Court and ADA compliance.

6. Discuss/ Recommend accepting the quote from ENE Systems for \$15,359 to furnish and install security cameras at McCann Fields funded through the CDBG FY21 grant, approve entering into a service agreement with ENE Systems, and allow the Town Manager to sign all related paperwork.

Motion Clr Lazo, Seconded by Clr Lazo, 3-0-0.

Ms. Dean noted this is for lighting and security for the previous agenda item.

7. Adjourn

Motion Clr Lazo, Seconded by Ctz Mbr LaRochelle, 3-0-0, 6:11 pm.

Respectfully submitted,
David Adams