

# Fire Station Building Committee Meeting

Wednesday, January 4, 2023

## Meeting Minutes

Date: January 4, 2023

Time: 4:30 PM

Location: Town Hall Veterans Room

1. Meeting Called to Order – 16:30
2. Roll Call  
Present- J. Jovan (Chair), J. Hulyk, J. Mathieu, J. Szugda, D. Langevin, M. Julian, M. Langevin Other- R. Pomroy, P. Normandin, M. McCall, M. Montigny, J. Mangiagli, P. Dean
3. Vote to approve 12/7/22 minutes, as amended, **Motion** made J. Mathieu, **seconded** by J. Szugda, M. Langevin abstain, Hulyk, Mathieu, D. Langevin, Julian, Jovan, Szugda yes. R. Pomroy had asked to clarify two points in item 4 which were amended.
4. Chairman Jovan discussed the current status of USDA Grant approval. \$913,400.00 approved and encumbered for the project, to be used in the next 2-4 years. D. Langevin thank her for her efforts. Discussion continued with Jovan and Normandin about the add alternate of the auxiliary building with possible funding for ADA bathrooms for the field. M. Langevin asked if the concrete slab could be added to the main bid. Jovan stated the high school project included similar utility preparations and slabs. Pomroy asked if USDA funds were being added to the budget. P. Dean stated the funds were for reimbursement of soft costs identified in the grant application. Jovan stated the Senator Warren office visit was rescheduled for Monday. Senator Fattman said a range of state ARPA funds could be available to get the project to level ground. Capital campaign needed policies would be moving through the general government subcommittee. Local ARPA funds have been sought for the fiber communications upgrades linking Town buildings. Extensive discussion over the limited owner contingency. Jovan stated grant funded items could be substituted to the contingency. Discussion of relocation for current occupants. M. McCall stated MCP Unlimited hired as the property manager. KP was proposing a relocation specialist as only one had reached out. Insurance has been secured for the properties. M. Langevin asked if the rents collected could offset the insurance costs. Geotechnical surveys were starting Monday. The site surveyor had omitted the two lots on the left side of Morton Street which were included in the contract scope. Levesque was notified and the architect asked for an expanded scope to include the island at Worcester and Mechanic St. Pomroy discussed the need for third party estimating for schematic design. A proposal from PM & C included a estimate of \$10,000 for schematic design estimating. **Motion-** by J. Hulyk, seconded by M. Langevin to authorize the owner project manager to secure schematic design estimating services only at this time with PM & C for \$10,000. Unanimous of those present.

5. Kaestle Boos made a presentation of renderings and site conditions. Concerns were discussed regarding vehicle paths. Another discussion continued regarding allowable setbacks and common ownership of properties after five years. Discussion moved on to the possibility of solar credit applications. A concern of garage flooding was addressed as the final grade will be raised.
6. **Motion-** by M. Langevin, seconded by D. Langevin to authorize the payment of Pomroy Associates Invoice SBSF-004 for \$14,520 and Kaestle Boos invoice # 21041.00-4 for \$28,500. Unanimous of those present.  
**Motion-** by M. Langevin, seconded by D. Langevin authorizing the finance director to secure a binder for insuring the recently acquired properties on Worcester and Snow St for \$9,614.00. Unanimous of those present.
7. **Motion-** to Adjourn made by M. Langevin at 17:54.
  - a. Second- J. Mathieu
  - b. **Vote- Unanimous** of those present.
  - c. Next meeting tentatively scheduled for January 18th, 2023, in person.