



TOWN OF SOUTHBRIDGE

A JOINT GENERAL GOVERNMENT SUBCOMMITTEE /TOWN COUNCIL MEETING Monday, Sept. 18, 2023, at 7:00 PM or immediately following DPW VETERANS ROOM

AGENDA

Note: It is possible a quorum of the Town Council may be present and discuss the agenda items, but voting rights shall be limited to Subcommittee members in attendance.

1. Call to Order
2. Roll Call
3. Consider and accept General Government Subcommittee Minutes of:
 - a July 17
 - b August 2
4. Review Town Managers appointment of Manny Silva as Interim Principal Assessor, effective immediately on a part-time basis at a rate of \$100.00 per hour. Entertain a motion to the Town Council to recommend confirmation or take any action, therefore.
5. Vote to recommend to Town Council amendment to Schedule 1, Town of Southbridge Classification and Compensation Plan effective July 1, 2023: Change HR Director/Asst. Town Manager to Director of Human Resources (A-9).
6. Vote to recommend to Town Council the changes in the job description for Assistant Town Manager/Director of Human Resources (A-9) to Director of Human Resources (A-9).
7. Vote to recommend to Town Council the changes in the job description/classification for Town Accountant (A-3) to Town Accountant (A-6).
8. Vote to recommend to Town Council the changes in the job description/classification for Director of Finance/Town Accountant (A-3) to Director of Finance (A-3).
9. Review the Town Managers appointment of Noor Elgaderi, as Director of Human Resources, effective immediately, state of ethics in good standing. Entertain a motion to the Town Council to recommend confirmation or take any action, therefore.
10. Review the Town Managers appointment of Darrin Schmeelk, to the Airport Commission effectively immediately until 6/30/2026, upon completion of state ethics. Entertain a motion to the Town Council to recommend confirmation or take any action, therefore.
11. Review the Town Managers appointment of Robert Caprera of Caprera & Caprera, as Special Town Attorney for limited matters involving the Board of Health, Inspections Department and related matters, effective immediately. Entertain a motion to the Town Council to recommend confirmation or take any action, therefore.

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TOWN OF SOUTHBIDGE

12. Review/discuss a Town Manager transfer request for \$51.00 from #001111-578000 Misc. Expenses to #001111-573000 Dues, Subs to cover MMA subscription renewal. Entertain a motion to Town Council to recommend Approval.

13. Review/discuss a Town Manager transfer request for \$1,100 from #001132-578100 Town Council Reserve to #001123-534100 Advertising & Promotions; to cover ensure funds are available to cover remaining balance of FY23 invoice without fully depleting the account. Entertain a motion to Town Council to recommend Approval.

14. Review/discuss a request to use \$1,146.20 in FY 24 funds from #001123-534100 Advertising & Promotions to pay remaining difference if the June FY23 invoice balance, not covered by remaining funds in account and FY23 encumbrance on PO 20233334. Entertain a motion to Town Council to recommend Approval.

15. Future Agenda & Upcoming Meetings
 - Subcommittee Meeting Minutes and Otter AI
 - Next Meeting Date:

16. Adjourn

General Government Subcommittee Members: Councilor/Gen Gov Chair, Michael Montigny, Councilors Joseph Daou and Michael Marketti - Citizen Members: Denise Clemence, Stephen Kelly
c: C.Blanchard, Interim Town Manager

Note: The items listed, which may be discussed at the meeting, are those reasonably anticipated by the Chair. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.