



REVISED
12/12

TOWN OF SOUTHBRIDGE

A JOINT GENERAL GOVERNMENT SUBCOMMITTEE /TOWN COUNCIL MEETING
Wednesday, December 13, 2023 at 6:45 PM or Immediately Following PPP
VETERANS ROOM

REVISED AGENDA

Note: It is possible a quorum of the Town Council may be present and discuss the agenda items, but voting rights shall be limited to Subcommittee members in attendance.

1. Call to Order
2. Roll Call
3. Review/Discuss the Town Managers appointment of Marcelino Guerra to the WRTA Advisory Board, Disabled Commuter Population position effective January 1, 2024 and ending on December 31, 2024, appointment pending successful completion of State Ethics. Entertain a motion a motion for approval to Town Council.
4. Review/Discuss the Town Managers proposed Policy/Procedure on the Disposition of Surplus Items. Entertain a motion for approval to Town Council.
5. Review/Discuss the Town Managers recommendation to declare surplus from the Jacob Edwards Library 21 tower personal computers and ancillary equipment, 1 computer scanner and electrical items left over from construction. Entertain a motion for approval to Town Council.
6. Review/Discuss the Town Managers recommendation to declare surplus from the Health Department 6 cell phones. Entertain a motion for approval to Town Council.
7. Review/Discuss entering into a contract with SHI International Corp, until June 30, 2025 for up to \$143,360.00 to provide electronic permitting software and allow the IT Director to purchase technology using the Community Compact IT Grant, accepted December 19, 2022, and allow the Town Manager to sign all related paperwork. Entertain a motion for approval to Town Council.
8. Review/Discuss an Economic Development and Planning transfer request \$41,600.00 from account #001175-511000 Town Planner Salary to account #001175-530000 Specialized Services to continue services for an Interim Town Planner. Entertain a motion to for approval to Town Council.
9. Review/Discuss an Assessor Department transfer request of \$500.00 from account #001141-511000 Full-Time Salaries to account #001141-571100 Conferences & Meetings to provide training to the department. Entertain a motion for approval to Town Council.
10. Review/Discuss Human Resources transfer request of \$300.00 from account #001152-571000 Mileage to account #001152-542000 Supplies. To cover necessary purchases used to update Human Resources information. Entertain a motion for approval to Town Council.

11. Review/Discuss Human Resources transfer request of \$69.00 from account #001152-571000 Mileage to account #001152-573000 Dues. To cover dues to the Society for Human Resource Management. Entertain a motion for approval to Town Council.
12. Review/Discuss a grant application by the Recreation Department for \$50,000.00 from T-Mobile and \$90,000.00 from the Youth Development Foundation to supplement \$125,000.00 allotted through ARPA funds for lighting at the Little League Field on Henry St. and allow the Town Manager to sign all related paperwork. Entertain a motion for approval to Town Council.
13. Adjourn

General Government Subcommittee Members: Councilor/Gen Gov Chair, Michael Montigny, Councilors Joseph Daou and Michael Marketti - Citizen Members: Denise Clemence, Stephen Kelly
c: J.Jovan, Town Manager

Note: The items listed, which may be discussed at the meeting, are those reasonably anticipated by the Chair. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.