



TOWN COUNCIL MEETING
MONDAY, August 8, 2022 – 7PM
MacKinnon Council Chambers

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Consider and accept the Town Council Meeting Minutes, Monday, July 25, 2022.
4. Subcommittee Reports
 - a) General Government
 - b) Department of Public Works
 - c) Education and Human Services
 - d) Planning and Development
 - e) Protection of Persons and Property
5. Chairman's Announcements
6. Town Manager's Announcements
7. Presentation:
 - a. Fire Station Building Committee Update
 - b. Update on construction of animal kennel by McClure Engineering
8. Citizens Forum
9. Vote to confirm the appointment of Delores LaRoche to Planning and Development Subcommittee for one-year term effective immediately through July 31, 2023, State Ethics in good standing.
10. Vote to confirm the appointment of Kevin Splaine to Department of Public Works Subcommittee for a one-year term effective immediately through July 31, 2023, State Ethics in good standing.
11. Vote to confirm the appointment of Steve Lazo to Department of Public Works Subcommittee for a one-year term effective immediately through July 31, 2023, State Ethics in good standing.
12. Vote to confirm the appointment of Derek Julian to Protection of Persons and Property Subcommittee for one-year term effective immediately through July 31, 2023, State Ethics in good standing.
13. Vote to confirm the appointment of Patricia Dargie to Protection of Persons and Property Subcommittee for one-year term effective immediately through July 31, 2023, Pending successful completion of State Ethics.

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TOWN OF SOUTHBRIDGE

14. Vote to confirm the Town Manager's appointment of Jonathan Camosse as Town Engineer Assistant for a three-year term effective immediately through June 30, 2025, State Ethics in good standing
15. Vote to confirm the Police Chief's recommendation to appoint Michael Struppa of Spencer, MA as a Special Traffic Constable for a two-year term effective immediately through June 30, 2024, State Ethics in good standing.
16. Vote to confirm the Police Chief's recommendation to appoint Jerry Lashaway of Southbridge, MA as a Special Traffic Constable for a two-year term effective immediately through June 30, 2024, State Ethics in good standing, and entertain a motion to submit to council for confirmation.
17. Vote to delegate the authority given to Town Council in Chapter 92, Section 72 of the act of 2022 *"to detail a sufficient number of police officers or constables for each building that contains the polling places for one or more precincts at every election therein to preserve order and to protect the election officers and supervisors from interference with their duties and to aid in enforcing the law relating to elections to the Chief of Police or his/her designee."*
18. Vote to accept the amended Warrant for the State Primary scheduled for September 6, 2022
19. Vote to approve the Airport Commission request to apply and accept an 80% Grant from Massachusetts Department of Transportation (MassDOT) for the engineering and filing of NOI (Notice of Intent) with the Southbridge Conservation Commission for replacement of old fencing surrounding the airport with new 8 ft fence, and allow the Town Manager to sign all related documents. Once the NOI is filed the Airport Commission will be able to apply to MASSDOT for funds to replace the fencing over the next three years. The total project cost is \$22,500.00 and the Town's share is \$4,500.00 coming from Airport funds.
20. Vote to approve the Insurance transfer Request to fund increases for FY2023 Property & Casualty Insurance due to reductions in participation credits and rewards and larger than expected rate increase at 11% as follows:

| From Account # | Account Name | Amount | To Account # | Account Name | Amount |
|----------------------|-------------------------------------|-------------|----------------------|--------------------------------------|-------------|
| 610450.576100 | Water-Legal | \$3,000.00 | 610450.574000 | Water-Insurance | \$3,000.00 |
| 600440.574000 | Uninsured Sewer Backup | \$5,601.00 | 600440.574100 | Sewer-Insurance | \$5,601.00 |
| 09400000.571000.0300 | Workers' Compensation-School | \$20,000.00 | 09400000.574000.0300 | Property & Casualty Insurance-School | \$20,000.00 |
| 01900000.527400 | Property Repair, Maintenance & Demo | \$5,000.00 | 09400000.574000.0300 | Property & Casualty Insurance-School | \$5,000.00 |
| 01900000.527400 | Property Repair, Maintenance & Demo | \$26,000.00 | 09400000.574000 | Property & Casualty Insurance-Town | \$26,000.00 |

21. Vote to ratify commercial lease agreement between Town of Southbridge, the Southbridge Airport commission and Joshua G. Letendre of Josh's Place LLC for Diner/Restaurant Facility located at 220 Airport Access Road AKA Airport Diner. The lease is for a period of up to 5 years at monthly rent payment of \$875.00
22. Vote to accept the lowest bid of \$415,000.00 to upgrade Capillo Park and McCann Fields using PARC funds and approve entering into an agreement with JAM Corporation and allow the Town Manager to sign all related paperwork.
23. Vote to approve applying for the Department of Transportation Safe Streets for All (DOT SS4A) planning grant for \$60,000 due September 15th, contingent on a 20% local match and allow the Town Manager to sign any related documents.
24. Vote to transfer \$12,000.00 from project #64600, DPW Building Repairs to Department of Transportation Safe Streets Grant to provide the 20% local match share.
25. Vote to approve entering into an agreement with the owner of 1-11 Central Street to hire Graphics Unlimited to furnish and install rigid awnings for \$24,856.00 from the Community Development Block Grant FY19 (CDBG FY19) and allow the Town Manager to sign any related documents.
26. Vote to approve accepting the quote from Soper Construction Co. for McCann Fields' Little League field expansion for \$6,140.00 from the Community Development Block Grant FY20 (CDBG FY20) and allow the Town Manager to sign all related documents.
27. Vote to ratify the agreement with Tighe & Bond for design services related to Cohasse Reservoir Pumping Station Improvements for \$29,000.00, to be funded from Project Account #63710- Cohasse Water Pump Replacement, and allow the Town Manager to sign all related documents.
28. Vote to ratify the Winter Recovery Assistance Program (WRAP) contract with MassDOT and allow the Town Manager to sign all related documents.
29. Vote to ratify the Statement of Work from the Department of Mental Health, Master Agreement – Jail/Arrest Division Program effective July 1, 2022 through June 30, 2023 for a total not to exceed \$25,000.00 to support up to 8-10 Police officers to attend Crisis Intervention training and for reimbursement costs, to conduct a Mental Health/First Aid (MHFA) training and allow the Town Manager to sign all related documents.
30. Vote to apply for and accept the State Department's 911 FY2023 Training Grant in the amount of \$56,826.40 and allow the Town Manager to sign all related documents.
31. Vote to apply for and accept State Department's 911 FY2023 Support and Incentive Grant in the amount of \$69,699.00 and allow the Town Manager to sign all related documents.
32. Vote to apply for and accept State Department 911 FY2023 Emergency Medical Dispatch Grant in the amount of \$6,335.71 and allow the Town Manager to sign all related documents.
33. Vote to accept a donation of \$25,000.00 from the President & CEO of United Lens (Bill Lannon) for the construction of the new animal kennel project and allow the Town Manager to sign all related documents.
34. Vote to approve \$200,000.00 in ARPA funds for the design and build of the Animal Kennel and distribution of such funds will be overseen by the town's ARPA Administrator.

35. Vote to approve the Fire Department transfer request from Fund #0840 Stabilization Fund into account #001220-518200 (Fire Assignments) \$8,850.00, account #001220-519200 (Uniform Allowance) \$11,325.00, account #001220-515000 (Holiday Pay) \$18,450.00 for a total amount of \$38,625.00.
36. Vote to approve Southbridge Fire Department use of a drone.
37. Vote to have the Town Council Chairman send a letter to the Worcester Regional Transit Authority (WRTA) Chairman and Administrator expressing that the Southbridge Town Council supports the continued suspension of transit fares until 2026.
38. Vote to create a Capital Planning and Facilities Advisory Committee pursuant to the Southbridge Home Rule Charter Chapter 2, Section 4-4. The Composition of the Committee to be as follows: Finance Director (Chairperson), one (1) Town Councilor, Assistant Town Manager, Superintendent of Schools (or designee), one (1) citizen appointed for a one (1) year term.
39. Councilors Forum
40. Discussion of next meeting date – Monday, August 22, 2022 - 7:00 PM.
41. Adjourn

Note: The items listed, which may be discussed at the meeting, are those reasonably anticipated by the Chair. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

(Agenda reviewed and approved by Council Chair, J. Daniel 8/4/2022)