



TOWN COUNCIL MEETING

MONDAY, June 27, 2022 – 7PM
MacKinnon Council Chambers

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Consider and accept the Town Council Meeting Minutes, Monday, June 6, 2022.
4. Consider and accept the Emergency Town Council Meeting Minutes, Monday, June 13, 2022
5. Subcommittee Reports
 - a) General Government
 - b) Department of Public Works
 - c) Education and Human Services
 - d) Planning and Development
 - e) Protection of Persons and Property
6. Chairman's Announcements
7. Town Manager's Announcements
8. Presentation
9. Citizens Forum
10. Vote to confirm the Town Manager's appointment of Evan T. Genkos of Woodstock, CT as permanent, full time Police Sergeant for the Town of Southbridge effective 06/12/22 for an indefinite period, State Ethics in good standing.
11. Vote to ratify employment agreement between the Town of Southbridge and Karen Harnois as Finance Director, effective July 1, 2022 through June 30, 2027, and allow the Town Manager to sign all related documents.
12. Vote to confirm the Town Manager's recommendation to reappoint Andrew Pelletier as the Director of Inspectional Services for a three-year term effective July 1, 2022 through June 30, 2025, State Ethics in good standing.
13. Vote to confirm the Town Manager's reappointment of Katelyn Spencer as Animal Control Officer for a one-year term effective July 1, 2022 through June 30, 2023, State Ethics in good standing.

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14. Vote to confirm the Town Manager's reappointment of Thomas Koumanelis as an Auxiliary Police Officer for the Town of Southbridge effective immediately through June 30, 2025, State Ethics in good standing.
15. Vote to confirm the reappointment of Paul Soojian as an Auxiliary Police Officer for the Town of Southbridge effective immediately through June 30, 2025, State Ethics in good standing.
16. Vote to confirm the Town Manager's appointment of the following people as Special Traffic Constable for a two-year term effective immediately through June 30, 2024, State Ethics in good standing; Aaron Berry of Southbridge, MA, Madison O. Day of Southbridge, MA, Wayne Boiteau of Southbridge, MA, Duane Ledoux of Sturbridge, MA, Jesus Rosa of Southbridge, MA, Michael Sullivan of Holland, MA.
17. Vote to confirm the Town Manager's appointment of Paola Nicole Gonzalez Marquez as Call Firefighter for the Town of Southbridge effective immediately through June 30, 2025, pending a CORI check, medical physical.
18. Vote to accept donation of a new shed to the Recreation Department for the West Street School Baseball Field, pursuant to MGL Ch.44, §53A.
19. Vote to accept donation of a new Basketball Rim to the Recreation Department for the Morris Street Court, pursuant to MGL Ch.44, §53A.
20. Vote to approve entering into the agreement with the US Department of Commerce Economic Development Administration (EDA) to design and construct the Quinebaug Valley Rail Trail Project for a total project estimate to be \$4,123,625.00 is funded under EDA's FY 2021 American Rescue Plan Act Travel, Tourism, and Outdoor Recreation Notice of Funding Opportunity (NOFO) and allow the Town Manager to sign all related documents.
21. Vote to approve applying for the Parkland Acquisitions and Renovations for Communities (PARC) Grant Program to acquire 76 Central Street and construct a pocket park to be reimbursed up to \$175,000.00 or 70%, consistent with the Urban Renewal Plan and allow the Town Manager to sign any related documents.
22. Vote to accept the United States Department of Agriculture's grant award to fund \$86,600.00, or 35% of a 2023 Ford E450 Ambulance pursuant to MGL Ch.44, §53A, and allow the Town Manager to sign all related documents.
23. Vote to approve the Inspections Department request to pursue the Recycling Dividends Program (RDP) Grant for FY23, and to designate the Town Manager signatory of the RDP Grant Agreement.
24. Vote to approve Global Data Systems (GDS) quote of \$1,650.00 for onboarding services and \$281.88 monthly service fee for a total of \$1,931.88 for first payment to provide IT services to the Cable Department, and allow the Town Manager to sign all related documents.
25. Vote to ratify the Agreement between Public Safety Consultants LLC and Town of Southbridge in the amount of \$5,850.00 to conduct an assessment center to fill the rank of Fire Lieutenant, and allow the Town Manager to sign all related documents.
26. Vote to ratify contract amendment with Tighe & Bond to add full-time construction observation services to the West Street Improvements Project for an additional fee not-to-exceed \$103,000.00, to be funded from Chapter 90, and allow the Town Manager to sign all related documents.

27. Vote to award the Replacement of Primary Clarifier Drive #2 contract, including alternates 1, 2, and 3, to Scherbon Consolidated Inc. for a total of \$297,548.00, to be funded from a dedicated project account for "WWTP Primary Clarifiers", and allow the Town Manager to sign all related documents.
28. Vote to ratify the collective bargaining agreement between the Town of Southbridge and International Association of Firefighters, AFL-CIO Local 2194, effective July 1, 2022 through June 30, 2025, and allow the Town Manager to sign all related documents.
29. Vote to ratify the collective bargaining agreement between the Town of Southbridge and Service Employees International Union, Local 888, CTW-CLC (DPW Unit) effective July 1, 2021 through June 30, 2024, and allow the Town Manager to sign all related documents.
30. Vote to rescind Parking Permit P-00025 to be replaced with Parking Permit P-00025A, and that this permit be issued for a "No Parking" zone on the east side of Worcester Street from a point opposite Laurel Street, southerly for a distance of approximately 950 feet, to a point 30 feet south of the southerly entrance to Southbridge Gas (176 Worcester St). This has been recommended by Traffic Commission.
31. Vote to approve the following Transfer Requests as listed in the attached document, and allow the Town Manager to sign all related documents; or act in relation thereto.
32. Vote to approve the Library Transfer Request of \$3,000.00 from account #001610-521100 Natural Gas, \$1,000.00 from account #001610-545000 Janitorial, \$1,700.00 from account #001610-524300 Repair & Maint. Building Grounds, \$490.00 from account #001610-558000 Misc. Materials for a total of \$6,190.00 to account #001610-530200 Data Processing to cover Computer upgrades, and allow the Town Manager to sign all related documents.
33. Vote to approve the Police Department Transfer Request of \$8,000 from account #001210-511000 Salary to account #001210-521000 Electricity to cover the cost of electricity for the remainder of the fiscal year, and allow the Town Manager to sign all related documents.
34. Vote to approve the Police Department Transfer Request of \$10,000 from account #001210-511700 Part-Time Salary to account #001210-524300 Repair & Maintenance of Building & Grounds to cover the costs associated with the repairs of the elevator in order to pass mandated state inspection, and allow the Town Manager to sign all related documents.
35. Vote to approve the Town Manager transfer request of \$13,442.00 from account #001945-565000 Other Assessments-Bay Path to account #001910-534600 Recruitment & Processing to cover recruitment costs estimated through 6/30/2022 due to high volume of employee turnover and new positions, and allow the Town Manager to sign all related documents.
36. Vote to approve Sewer Transfer Request of \$297,548.00 from account #600440-583000-22582 Sewer-Plant Capital to a new project account number for "WWTP Primary Clarifiers" to be assigned by Accounting, and allow the Town Manager to sign all related documents.
37. Vote to approve Sewer Transfer Request of \$26,000.00 from account #600440-520100 Sewer-Maintenance & Operating to account #600440-521000 Sewer-Electricity to cover the cost of actual and projected electricity bills from National Grid and Land of the Sky for the remainder of FY22, and allow the Town Manager to sign all related documents.

38. Vote to approve DPW Transfer Request of \$16,000.00 from account #001499-530000 Specialized Services to account #001297-521000 Streetlights-Electricity in the amount of \$15,000.00 and account #001499-521000-0001 DPW-Various Locations-Electricity in the amount of \$1,000.00 to cover the cost of actual and projected electricity bills for streetlights and various town-owned sites from National Grid and Land of the Sky for the remainder of FY22, and allow the Town Manager to sign all related documents.
39. Vote to amend Agenda Item #24, 5/9/2022 Town Council meeting for the Charlton IMA payment from \$123,208.34 to \$157,112.26.
40. Vote to approve Water Transfer Request of \$33,903.92 from Fund #0610 Water Retained Earnings to account #610450-569300 Town of Charlton IMA Payment to supplement the transfer request for \$123,208.34, approved by Council on 5/9/2022 (Agenda Item #25), for a total transfer of \$157,112.26, which is the revised amount of the Charlton IMA payment, and allow the Town Manager to sign all related documents.
41. Vote to appropriate \$388,980.74 from Water Retained Earnings to the Water Stabilization Fund #0845.
42. Vote to approve Water Transfer Request of \$25,000.00 from three accounts; account #610450-576100 Water-Other-Legal in the amount of \$8,500.00, account #610450-533100 Water-Maintenance on Trees in the amount of \$7,000.00, account #610450-530000 Water-Specialized Services in the amount of \$9,500.00 to account #610450-521000 Water Electricity to cover the cost of actual and projected electricity bills from National Grid and Land of the Sky for the remainder of FY22, and allow the Town Manager to sign all related documents.
43. Request approval for the replacement of 10 Self Contained Breathing Apparatus's in the amount of \$100,000.00 and distribution of such funds will be overseen by the town's ARPA Administrator.
44. Request approval to provide two base radio systems to be placed in the middle/high school to increase and stabilize radio communication between the school, fire and police departments in the amount of \$150,000.00 and distribution of such funds will be overseen by the town's ARPA Administrator.
45. Request approval to upgrade the town's communication infrastructure of all phone lines to fiber optic lines in the amount of \$100,000.00 and distribution of such funds will be overseen by the town's ARPA Administrator.
46. Request approval to provide \$250,000.00 in town loans/grants to small businesses within our town's central core and distribution of such funds will be overseen by the town's ARPA Administrator.
47. Presentation of the Town Council Evaluation Summary of the Town Manager for Fiscal Year 2022 as prepared by Council Chair and vote to accept.
48. Councilors Forum
49. Discussion of next meeting date – Monday, July 11, 2022 - 7:00 PM.
50. Adjourn

Note: The items listed, which may be discussed at the meeting, are those reasonably anticipated by the Chair. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

(Agenda reviewed and approved by Council Chair, J. Daniel 6/22/2022)

Transfer

Department #	From Account #	From Account Name	Amount	To Account #	To Account Name	Total	Notes
1	001240-571100	Conf. & Metgs	\$ 1,000.00	001240-573000	Dues, Subscriptions & Periodicals	\$ 1,000.00	to cover the costs of 2021 International Building Code Books
2	001549-543000	M&I Building	\$ 2,200.00	001549-524000	M&I Equipment	\$ 2,200.00	to cover costs the repair of a leak in Boiler
3	001123-571000	Mileage In-State Travel	\$ 37.50	001123-571100	Conf. Meetings	\$ 37.50	to cover MMA Conference attended by M. McCall on June 2-3, 2022
4	001123-511700	Salary Part-Time	\$ 3,000.00	001123-511000	Salary Full-Time	\$ 3,000.00	to cover full-time through 6/30/2022 due to TM amended contract dated 3/14/2022
5	001162-512000	Seasonal Positions	\$ 3,000.00	001162-585500	Office Equipment	\$ 3,000.00	to cover purchasing of new Ballot/Payment Box
6	001499-524300-0001	R&M of Buildings-Other	\$ 861.51			\$ 861.51	
	001499-524300-0425	R&M of Buildings-Town Hall	\$ 298.34			\$ 298.34	
7	001499-548000	Motor Vehicle Parts & Accessories	\$ 1,600.00	001499-524300-0499	R&M of Buildings-DPW	\$ 1,159.85	to cover repairs to the Operations office A/C system
8	001210-511000	Salary	\$ 4,000.00	001210-51500	Holiday	\$ 4,000.00	to purchase four string trimmers and two cases of two-stroke oil based
9	001210-511700	Part-time Salary	\$ 199.03	001210-525100	Maintenance of Equipment	\$ 199.03	to cover expenses for extra patrol staffing
10	001220-524200	Data Processing	\$ 1,000.00	001220-530000	Specialized Services	\$ 1,000.00	to cover costs associated with an average in the account created due to error with MUNIS
11	001220-519300	Tuition	\$ 100.00	001220-545000	Janitorial & Housekeeping	\$ 100.00	to cover IT services for remainder of FY22
12	001220-519300	Tuition	\$ 350.00	001220-523000	Water/Sewer	\$ 350.00	to cover costs for the remainder of FY22
13	001220-519300	Tuition	\$ 3,500.00	001220-521000	Electricity	\$ 3,500.00	to cover costs for the remainder of FY22
14	001220-543000	M&I Build	\$ 400.00	001220-542100	Copy Mach	\$ 400.00	to cover copier supplies/toner for the remainder of FY22
15	001220-573000	Dues & Subs	\$ 600.00	001220-569000	Licenses, Permits & Taxes	\$ 600.00	to cover costs for the remainder of FY22
16	001220-515000	Holiday Pay	\$ 3,000.00	001220-53000	Special Services	\$ 3,000.00	to process payment to Public Safety Consultants
17	001220-514100	Longevity	\$ 3,000.00	001220-53000	Special Services	\$ 3,000.00	to process payment to Public Safety Consultants
18	001220-558700	Parts & Access Non-Veh	\$ 100.00	001220-569000	Licenses, Permits & Taxes	\$ 100.00	to cover costs for the remainder of FY22
19	001220-558700	Parts & Access Non-Veh	\$ 100.00	001220-524400	Copier Leases & Main Contracts	\$ 100.00	to cover costs for the remainder of FY22
20	001220-558700	Parts & Access Non-Veh	\$ 350.00	001220-525100	Repair/Maint of Equipment	\$ 350.00	to cover costs for the remainder of FY22
21	001220-524200	Data Processing	\$ 3,200.00	001220-548000	MV P&A	\$ 3,200.00	to cover costs for the remainder of FY22
22	001220-573000	Dues & Subs	\$ 380.00	001220-585100	Furniture & Furnishings	\$ 380.00	to cover costs for the remainder of FY22
23	001220-571100	Conf. & Metgs	\$ 600.00	001220-585100	Furniture & Furnishings	\$ 600.00	to cover costs for the remainder of FY22
24	001220-51100	Salaries & Wages	\$ 16.00	001220-511900	Other Salaries	\$ 16.00	to cover costs for the remainder of FY22