



**TOWN COUNCIL MEETING
MONDAY, May 23, 2022 – 7PM
MacKinnon Council Chambers
AGENDA**

RECEIVED
TOWN CLERK'S OFFICE
2022 MAY 19 PM 6:57
TOWN OF SOUTHBRIDGE
MASSACHUSETTS

1. Pledge of Allegiance
2. Roll Call
3. Consider and accept the Town Council Meeting Minutes, Monday, May 9, 2022.
4. Subcommittee Reports
 - a) General Government
 - b) Department of Public Works
 - c) Education and Human Services
 - d) Planning and Development
 - e) Protection of Persons and Property
5. Chairman's Announcements
6. Town Manager's Announcements
7. Presentation: Veterans Council of Southbridge Initiative Brief (Dave Adams)
8. Citizens Forum
9. Vote to adopt the FY 2023 Town of Southbridge General Fund Operating Budget per the attached Voting Document in the amount of \$59,873,045.00 to be funded as follows:

Raise and Appropriate	\$58,296,503.00
Transfers from Other Available Funds:	
Sale of Street List Books	500.00
Cable Operating Account	196,934.00
Debt Service Reserve	950,000.00
Perpetual Care Interest	2,000.00
Access Road Debt Service	338,065.00
Landfill Reimbursement Fund	80,213.00
Sale of Lots and Graves	5,000.00
Subtotal Transfers from Other Available Funds	1,572,712.00
Other Transfers:	
Bay Path Bond Premium	3,830.00
Subtotal Other Transfers	3,830.00
TOTAL GENERAL FUND BUDGET	\$59,873,045.00

10. Vote to appropriate the amount of \$4,239,111.00 for the FY 2023 Sewer Enterprise Fund Budget to be raised from sewer user charges and other departmental revenues.
11. Vote to appropriate the amount of \$3,609,956.00 for the FY 2023 Water Enterprise Fund Budget to be raised from water user charges and other department revenues.
12. Vote to approve revisions to Schedule 1 for 2% increases effective July 1, 2022 and the minimum wage increases effective January 1, 2023.
13. Vote to approve revisions to Schedule 5 to approve 2% increases effective July 1, 2022 and the minimum wage increases effective January 1, 2023.
14. Vote to re-authorize the "Leased Properties Revolving Fund" under the provisions of Massachusetts General Laws Chapter 44, Section 53E½ to pay repairs, improvements, expenses and utilities for all town owned leased property, from lease payments to be deposited in the account, with all expenditures to be approved by the town manager and total expenditures from the account not to exceed \$100,000.00 per year.
15. Vote to re-authorize the "Southbridge Airport Leased Properties Revolving Fund" under the provisions of Massachusetts General Laws Chapter 44, Section 53E½ to pay repairs, improvements, expenses and utilities for the leased property at the Southbridge Municipal Airport, from lease payments to be deposited in the account, with all expenditures to be approved by the Town Manager and total expenditures from the account not to exceed \$300,000.00 per year.
16. Vote to re-authorize the "Toter Maintenance Revolving Fund" under the provisions of Massachusetts General Laws, Chapter 44, Section 53E1/2 to pay for the replacement of lost and/or damaged Toters, from fees by homeowners and deposited in the account, with all expenditures to be approved by the Health Department and total expenditures from the account not to exceed \$15,000.00 per year.
17. Vote to re-authorize the "Demolition of Buildings Revolving Fund" under the provisions of Massachusetts General Laws Chapter 44, Section 53E1/2 to pay expenses associated with the demolition of buildings within the Town of Southbridge and any revenue recaptured to be deposited in the account, with all expenditures from the account not to exceed \$185,000.00.
18. Vote to re-authorize the "Municipal Hearing Officer Revolving Fund" under the provisions of Massachusetts General Laws Chapter 44, Section 53E½ to pay expenses associated with the administration and collection of fines in violation of M.G.L. Chapter 148A and Chapter 115 of the Acts of 2009, such fines to be deposited in the account with all expenditures to be approved by the Town Manager and total expenditures from the account not to exceed \$2,500.00.
19. Vote to re-authorize the "Southbridge Middle / High School Store Revolving Fund" under the provisions of Massachusetts General Laws Chapter 44, Section 53E1/2 to pay expenses associated with the school store from receipts to be deposited into the account, with all expenditures to be approved by the school superintendent and total expenditures from the account not to exceed \$30,000.00 per year.
20. Vote to adopt the Town Manager's five-year Capital Plan, FY 2023-2027.

21. Vote to appropriate \$1,984,637.00 from Free Cash for the FY 2023 Capital Budget:
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| Town Hall-Painting of Interior | \$10,000.00 |
| Communications Center Tower | 100,000.00 |
| Upgrade Telephone System at Town Hall | 30,000.00 |
| Police Patrol Vehicles | 130,000.00 |
| Police Station Pavement Replacement | 80,000.00 |
| Police IT-Computer Server | 21,044.00 |
| Fire Administrative Vehicle | 67,721.00 |
| Forest Fire Truck | 150,872.00 |
| Fire Portable, Mobile and Base Radio Replacement | 20,000.00 |
| DPW New 10 Wheel Dump Truck | 320,000.00 |
| DPW Purchase of Sweeper | 300,000.00 |
| DPW Purchase of Spreader | 240,000.00 |
| DPW Clamshell CB Cleaner for Swaploader | 120,000.00 |
| TIP-Construction Phase and ROW Acquisition Costs Hook & Hamilton | 245,000.00 |
| Community Center-Windows, Exit Doors, Flashing, Caulking | 150,000.00 |
22. Vote to appropriate \$300,000.00 from Sewer Retained Earnings for the FY 2023 Capital Budget.
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|-----------------------------------|--------------|
| Primary Pump Stations Replacement | \$300,000.00 |
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23. Vote to appropriate \$250,000.00 from Water Retained Earnings for the FY 2023 Capital Budget.
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| Polymer/Filter Aid Station Upgrades | \$200,000.00 |
| Engineering, Permitting and Design for Polymer Station Upgrade | 50,000.00 |
24. Vote to approve the Southbridge Retirement Board's recommendation to increase the Retirees' COLA base pay from \$12,000.00 to \$16,000.00 effective July 1, 2022.
25. Vote to accept FY22 Council on Aging Formula Grant from the Massachusetts Executive Office of Elder Affairs in the amount of \$39,180.00 for dates of service July 1, 2021 through June 30, 2022, and allow the Town Manager to sign all related documents.
26. Vote to ratify the Inter-Municipal Agreement between the Towns of Auburn, Charlton, Oxford and Southbridge to consolidate formally their Chapter 115 operations to promote efficiencies to establish and operate the "South Central Massachusetts Veterans Services" and allow the Town Manager to sign all related documents.
27. Vote to approve the proposed job description for the Town Engineer Assistant position.
28. Vote to approve the proposed job description for Administrative Assistant I/Inspector (S-10).
29. Vote to approve the addition of the Town Engineer Assistant Position to Salary Schedule 1, Grade P/T7.
30. Vote to approve the addition of CDBG/Economic Development Coordinator to Salary Schedule 1, MS-19.
31. Vote to approve the addition of Administrative Assistant I/Inspector to Salary Schedule 1, (S-10).
32. Vote to approve an access easement on Parcel 27-1-1 and Parcel 40-1-1 owned by Town of Southbridge in order to get a water source to 225 Dresser Hill Road.
33. Vote to approve using excess funds in the DPW Salary and Wage Account 01499-511000 to hire for the new position of Maintenance Man/Equipment Operator included in the FY23 budget contingent of funding of the position. The cost to fund the new employee from May 24 to the end of June, would be \$5731.20 (6 weeks) based on the current Union contract. Postponed from May 9, 2022 Meeting.

34. Vote to approve applying for the One Stop for Growth for the following grants: Mass Works, Mass Development Initiative, Urban Agenda, Brownfields, and Underutilized Properties, all 100% funded, whose projects are outlined in the supporting documentation, and allow the Town Manager to sign any related documents.
35. Vote to approve the DPW transfer request for \$125,000.00 from Facility Improvements account # 610450-583000-22585 to Water Facility Paving Improvement account to repave areas at the Water Facilities. (New Project # to be issued by Accounting)
36. Vote to approve the Snow & Ice transfer request from Overtime Snow & Ice account #001495-513100 in the amount of \$16,563.76 and Special Services account #001495-529000 in the amount of \$83,436.24 for total amount of \$100,000.00 to Road Paving Construction and Reconstruction Fund Project #64843 to increase available funds for Road Improvements.
37. Vote to approve the Water transfer request for \$23,965.61 from Equipment Capital account #610450-583000-22581 to System Capital account #610450-583000-22580 to cover additional costs associated with Water System expenses.
38. Amendments to Southbridge Zoning Map to change the following
 - a. Changing 333 East Main Street through 505 East Main Street from Manufacturing to General Business.
 - b. Changing 1, 6, and 28 Sanderdale Road and Map 44, Lot 17 from Manufacturing to General Business.
 - c. Changing 23, 27, 31, and 35 Golf Street from Manufacturing to R2.
 - d. Changing 39 Old Wood Stock Road from Manufacturing to R2.
 - e. Changing 70, 78 Jennison Street from Office Research to R2.
 - f. Changing Map 44, Lot 29, and 37 (Kingsley Street) from Office Research to R2.
 - g. Changing 72 Douty Street, and Map 44, Lots 47, 55, and 56 (Douty Street) from Office Research to Manufacturing.
 - h. Changing 66, 73, 94, 105, 121, 126, 134, and 234 Ashland Avenue from Office Research to Manufacturing.

First Reading 05/09/2022
Second Reading 05/23/2022

39. Councilors Forum

40. Discussion of next meeting date – Monday, June 6, 2022 - 7:00 PM.

41. Adjourn

Note: The items listed, which may be discussed at the meeting, are those reasonably anticipated by the Chair. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

(Agenda reviewed and approved by Council Chair, J. Daniel 5/19/2022)