



**TOWN COUNCIL MEETING**  
**MONDAY, FEBRUARY 13, 2023 – 7 PM**  
**MacKinnon Council Chambers**

RECEIVED  
TOWN CLERK'S OFFICE  
2023 FEB -9 PM 5:03  
TOWN OF SOUTHBRIDGE  
MASSACHUSETTS

**AGENDA**

***RELATIVE TO MGL CHAPTER 30A, SECTION 20 (F), AND FOR THE BENEFIT OF THE PUBLIC, THIS MEETING IS BEING RECORDED BY BOTH VIDEO AND AUDIO METHODS.***

1. Pledge of Allegiance
2. Roll Call
3. Consider and accept the Town Council Meeting Minutes, Monday, January 30, 2023.
4. Consider and accept the Special Town Council Meeting Minutes, Monday February 6, 2023.
5. Subcommittee Reports
  - a. General Government
  - b. Department of Public Works
  - c. Education and Human Services
  - d. Planning and Development
  - e. Protection of Persons and Property
6. Chairman's Announcements
7. Town Manager's Announcements
8. Presentation
  - a. ARPA Presentation
  - b. A word from Karen Harnois
9. Citizen Forum
10. Vote to ratify the contract with the Interim Town Manager.
11. Vote to approve the Town Manager's appointment of Richard Soto as Seasonal DPW Winter Plow Driver effective immediately through April 30, 2023, pending the successful completion of pre-employment screening and State Ethics.
12. Vote to accept the revised job description for DPW Deputy Director.
13. Vote to accept the changes to Schedule 1 I Administrative Salary Schedule For Positions Not Covered By Collective Bargaining Agreements (Administrative Department Heads).
14. Vote to approve the promotion of Philip Harding to the DPW Deputy Director position.
15. Vote to accept the revised job description for Senior Public Works Foreman.

16. Vote to accept the changes to Schedule 1 VII PW Supervisory and PW Schedule For Trade, Craft, and Labor Positions Not Covered by Collective Bargaining Agreements.
17. Vote to approve the promotion of Glenn Ethier to the Senior Public Works Forman position.
18. Vote to approve \$5,800.00 in ARPA funds in support of the Southbridge Fire Department's mental health program through the Westborough Behavioral Healthcare Hospital and distribution of such funds will be overseen by the town's ARPA Administrator.
19. Vote to approve \$100,000.00 in ARPA funds in support of the Jacob Edwards Library request for the design and build of their broadband network and distribution of such funds will be overseen by the town's ARPA Administrator.
20. Vote to approve \$2,000.00 in ARPA funds in support of the Central Massachusetts Regional Planning Commission (CMRPC) contract of Slums and Blights Survey and distribution of such funds will be overseen by the town's ARPA Administrator.
21. Vote to approve rescinding Town Council Agenda Item #28 from January 9, 2023 whose vote was to approve an application for \$20,000 from the MicroProjects Program to fund a marketing campaign to educate Southbridge residents on our existing community transportation resources, and allow the transfer of \$4,000 from Town Council Reserve Account #001132-578100, to Account: MicroProjects Program Grant Marketing for Community Transportation to ensure the Town can meet the 20% match requirement and to authorize the Town Manager to sign any related paperwork.
22. Vote to approve applying for \$20,000 from the MicroProjects Program to fund a marketing campaign to educate Southbridge residents on our existing community transportation resources using \$4,000 in ARPA funds for the 20% match and authorize the Town Manager to sign any related paperwork.
23. Vote to approve entering into a contract for \$2,000.00 with Central Massachusetts Regional Planning Commission (CMRPC) to help complete the Slums and Blights Survey needed for our Community Development Block Grant (CDBG) application activity Commercial Rehab to be funded by ARPA funds.
24. Vote to approve applying for the CDBG Mini-Entitlement FY2022 & FY2023 for \$1.65M for housing rehab, commercial rehab, code enforcement and a planning activity and to authorize the Town Manager to sign all related documents.
25. Vote to rescind agenda item #16 from Town Council meeting 11/07/2022, "Vote to allow the Economic Development and Planning Department to accept the lowest quote to furnish and install (2) two awning at 300 Main St. for not more than \$10,814.00 pending approval from the Massachusetts Historical Commission, and authorize the Town Manager to sign all related documents."
26. Vote to accept the quote and enter into an agreement with Graphics Unlimited to furnish and install (2) two awnings at 300 Main St. for \$13,100.00 and to authorize the Town Manager to sign all related documents.
27. Vote to approve applying for \$50,000.00 through the Community Compact IT Best Practices Grant to complete a technology assessment and to authorize the Town Manager to sign all related documents.
28. Vote to approve applying for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant for no more than \$11M and commit \$750,000.00 in water and sewer enterprise funds to complete the project and to authorize the Town Manager to sign all related documents.

29. Vote to approve the license agreement between the Town of Southbridge and the Southbridge Softball Association, Inc. for the use of Henry Street Field and to authorize the Town Manager to sign all related documents.
30. Vote to schedule a joint public hearing with the Planning Board to discuss amendments to the Southbridge Zoning Bylaw Sections 5, 9.1, and 10.
31. Vote to award Tank Mixer Replacements which will replace storage tank mixer motors for Breakneck Rd and Mass Ave storage tanks to and enter into a contract with Underwater Solutions Inc. for \$29,991.80 and authorize the Town Manager to sign all related documents
32. Vote to approve the transfer for \$29,992.00 from #610450-583000-91250 Water Reserve Fund to #610450-583000-23580 Water System Capital to fund Tank Mixer Replacements in the Breakneck Rd and Mass Ave storage tanks.
33. Vote to approve the transfer for 90,000.00 from Fund #0842 Capital Stabilization Fund to Project #64847 DPW Purchase of Sweeper to cover increase cost of sweeper replacement. 2/3 Vote
34. Vote to approve the transfer for \$86,032.00 from Fund #0842 Capital Stabilization Fund to Project #64849 DPW Clamshell Catch Basin Cleaner for Swaploader to cover increase cost for catch basin cleaner. 2/3 Vote
35. Vote to approve a transfer request for \$1,000.00 from #09400000-57400-0145 Insurance-Deductible to #09400000-57400 Insurance-Property & Liability to cover the cost of Fire Dept equipment added to the insurance policy.
36. Vote to approve a transfer request for \$10,000.00 from #001145-511000 Treasurer/Collector Salaries to #001145-530000 Treasurer/Collector Specialized Services to cover the cost of January 2023 invoice from Strategic Municipal Services for Treasurer/Collector services.
37. Vote to amend the Southbridge Town Council Rules and Regulations:
  - a. To add to Rule 1 the word “elect: after “members” and before the word “shall”.
  - b. To add to Rule 4, “The Vice-Chairperson may be also assigned to a subcommittee as needed”.
  - c. To strike the sentence from Rule 4, “summer schedule and special situations are to be decided by a majority vote of the entire Council (5)”.
  - d. To change wording from Rule 5a under 3d, “Set the net meeting date: to “Adjournment”.
  - e. To change wording from Rule 5a under 3e, “New Business (as allowed by OML for items not anticipated by the Chairperson)” to “All posting shall include the following text: “\*It is possible a quorum of the Town Council may be present and discuss agenda items, but voting rights shall be limited to Subcommittee members in attendance”.
  - f. To change the wording from Rule 5a under 3f the word “Adjournment: to “At the end of each agenda the following will be added “The items listed as the agenda are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.”
  - g. Strike Rule 5a under 3g in its entirety.

h. To strike from Rule 10 the word “he” and replace with “the Chairperson”.

i. Add “Rule 23” which states, “The Southbridge Town Council Rules and Regulations shall be discussed, reviewed and voted on at the first regularly scheduled Town Council meeting annually”.

38. Councilors Forum

39. Discussion of next meeting date – February 27, 2023 - 7:00 PM

40. Adjourn.

*Note: The items listed, which may be discussed at the meeting, are those reasonably anticipated by the Chair. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.*

(Agenda reviewed and approved by Council Chair, J. Daniel 02/09/2023)