



ASHLIE E. Wolf  
Executive Director

EQUAL HOUSING OPPORTUNITY

## **SOUTHBRIDGE HOUSING AUTHORITY**

60 CHARLTON STREET

SOUTHBRIDGE, MASSACHUSETTS 01550

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### **AGENDA FOR THE SHA MEETING January 20, 2023 @ 12:00 PM 60 Charlton Street, Southbridge, MA 01550**

RECEIVED  
TOWN OF SOUTHBRIDGE  
MASSACHUSETTS  
2023 JAN 18 AM 11:55

#### **I. Call to Order:**

1. Review of the minutes for the November 18, 2022, meeting.
2. Monthly Expense Reports November & December 2022.
3. Accounts Payable Review December 1, 2022-January 20, 2023.

#### **II. A. Program Reports 667-705-689**

1. Accounts Receivable Adjustments- November 2022 & December 2022
2. Vacancy Review
3. DHCD Public Housing Notice 2022-22
4. DHCD Public Housing Notice 2022-23
5. Board Vote: Change Order #1 in the amount of \$5966.04 for Project 278065 667-1 Boiler Replacement.
6. Board Vote: Certificate of Substantial Completion for Project 278065 667-1 Boiler Replacement.
7. Board Vote: Certificate of Final Completion for Project 278065 667-1 Boiler Replacement with a final payment of \$10,283.99.
8. Board Vote: Conversion of part-time position located in North Brookfield back to full-time.
9. Board Vote: Approval of employment for the State Housing Coordinator Position located in North Brookfield.
10. Board Vote: December 31, 2022, Quarterly Operating Statements for the 400-1 Program.
11. Board Vote: December 31, 2022, Quarterly Operating Statements for the 689-C Program.

#### **B. Section 8 Program**

1. Vouchers Available

#### **C. Executive Director's Report**

1. Smoking Survey Results
2. Annual Plan/Capital Improvement Plan
3. PMR Results/State Audit Scheduled
4. FYE 2026 Formula Funding Award Letter
5. New Year tenant dinner.

#### **E. Chairman's Announcements**

#### **F. Commissioner's Forum**

#### **G. Tenant Participation**